

# Daniel I Singer MD Inc.

## Patient Registration Forms

LAST NAME		FIRST NAME		MIDDLE NAME	
SEX <input type="checkbox"/> M <input type="checkbox"/> F	DATE OF BIRTH	E-MAIL ADDRESS		MARITAL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	
RACE		ETHNICITY		PREFERRED LANGUAGE	SOCIAL SECURITY #
PATIENT'S ADDRESS (INCLUDE CITY, STATE AND ZIP CODE)					HOME PHONE
GUARANTOR'S NAME & ADDRESS, IF DIFFERENT (INCLUDE CITY, STATE AND ZIP CODE)					CELL/PAGER
EMPLOYER NAME/ADDRESS			OCCUPATION		BUSINESS PHONE
SPOUSE'S NAME		SPOUSE'S EMPLOYER			BUSINESS PHONE
EMERGENCY CONTACT NAME/ADDRESS (someone not living with you)				RELATIONSHIP	PHONE
REFERRING DOCTOR/PRIMARY CARE DOCTOR				PHONE	
HAVE YOU BEEN TREATED BY DANIEL SINGER, MD PRIOR TO TODAY'S VISIT? <input type="checkbox"/> YES <input type="checkbox"/> NO - IF NO, PLEASE ANSWER BELOW					
HOW DID YOU HEAR ABOUT US? <input type="checkbox"/> FAMILY MEMBER <input type="checkbox"/> FRIEND <input type="checkbox"/> PHYSICIAN <input type="checkbox"/> YELLOW PAGES <input type="checkbox"/> WEBSITE <input type="checkbox"/> GOOGLE <input type="checkbox"/> EMPLOYER <input type="checkbox"/> YELP <input type="checkbox"/> INSURANCE <input type="checkbox"/> SOCIAL NETWORK					
<b>If patient is a CHILD, please complete the following:</b>					
PARENT/GUARDIAN'S NAME		RELATIONSHIP TO PT	MARITAL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed		
HOME PHONE	BUSINESS PHONE		CELL	CHILD'S SCHOOL (OPTIONAL)	
PERSON(S) WHO MAY AUTHORIZE TREATMENT FOR CHILD				RELATIONSHIP TO PATIENT	
<b>INSURANCE INFORMATION</b>					
<input type="checkbox"/> PRIVATE INSURANCE <input type="checkbox"/> WORKER'S COMPENSATION <b>WE DO NOT TAKE NO-FAULT &amp; THIRD PARTY LIABILITY INSURANCE</b>					
PRIMARY INSURANCE NAME & ADDRESS		SUBSCRIBER NAME		SEX <input type="checkbox"/> M <input type="checkbox"/> F	BIRTHDATE
		SOCIAL SECURITY #	EMPLOYER		EFF DATE
PHONE:	FAX:	MEMBERSHIP #/POLICY #/CLAIM #		GROUP #	COVG CODE
SECONDARY INSURANCE NAME & ADDRESS		SUBSCRIBER NAME		SEX <input type="checkbox"/> M <input type="checkbox"/> F	BIRTHDATE
		SOCIAL SECURITY #	EMPLOYER		EFF DATE
PHONE:	FAX:	MEMBERSHIP #/POLICY #/CLAIM #		GROUP #	COVG CODE
TERTIARY INSURANCE NAME & ADDRESS		SUBSCRIBER NAME		SEX <input type="checkbox"/> M <input type="checkbox"/> F	BIRTHDATE
		SOCIAL SECURITY #	EMPLOYER		EFF DATE
PHONE:	FAX:	MEMBERSHIP #/POLICY #/CLAIM #		GROUP #	COVG CODE
<b>INJURY INFORMATION</b>					
DATE OF INJURY/ONSET		CONDITIONS WE ARE TREATING YOU FOR TODAY			

### AUTHORIZATION TO RELEASE MEDICAL INFORMATION AND ASSIGNMENT OF INSURANCE BENEFITS

I authorize Daniel Singer, MD or its representative, to release to my insurance company or its representative any information including the diagnosis and the records of any treatment or examination rendered to me during the period of such medical or surgical care. I hereby authorize that payments for these services be made directly to my physician or supplier. \_\_\_\_\_ (initial here)

### ACKNOWLEDGEMENT OF NOTICE OF PRIVACY PRACTICES

Details of your rights and how your medical information will be used and disclosed by Daniel Singer, MD is set forth in the NOTICE OF PRIVACY PRACTICES. A copy has been given to you and is posted in the clinic area and company website. I acknowledge receipt of the NOTICE OF PRIVACY PRACTICES. \_\_\_\_\_ (initial here)

### FINANCIAL AGREEMENT

I have read and agree with all financial policies. I understand that I am financially responsible for all charges whether or not paid by said insurance \_\_\_\_\_ (initial here)

I certify that the insurance information I have provided is correct. I permit a copy of this authorization to be used in place of the original. This authorization is valid until revoked by me in writing.

\_\_\_\_\_  
Patient/Parent/Guardian Signature

\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
Date

**Daniel I Singer MD Inc.  
1401 S Beretania St #720  
Honolulu, HI 96814**

**Welcome to Daniel I Singer MD Inc. Please read the following carefully. Please feel free to speak to any of our Patient Service Representatives if you have any questions. Thank you for choosing Daniel Singer, MD.**

**Acknowledgements and Consents**

**Consent for Purposes of Treatment, Payment, and Healthcare Operations-**

I hereby give my consent to Daniel I Singer MD Inc. to use or disclose, for the purpose of carrying out treatment, payment, or healthcare operations, all protected health information contained in my patient record.

I understand that Daniel I Singer MD Inc. reserves the right to change its privacy practices that are described in the notice. I also understand that any revised notice will be posted on Daniel I Singer MD Inc.'s website, available at each office, or I may request a copy be sent to me by mail.

**Insurance Policies**

**No Insurance-**

If you do not have any insurance coverage, payment will be due at the time of service.

**Insurance-**

Please bring your current insurance cards to all appointments. We will file a claim to all carriers where we have a contractual obligation to do so. We must emphasize that as health care providers, our relationship is with you, not your insurance company, and all charges are your responsibility from the date services are rendered. You are responsible for any co-insurance, deductibles, co-payments and/or non-covered services as required by your insurance.

**Third-Party Liability-**

**Third party Liability: We do not take/ participate in these cases.**

**No-Fault: We do not take/ participate in these cases.**

**If you initially seek treatment under your private insurance and subsequently notify our office that a NF or TPL claim has been filed, you will be required to find another physician for further treatment.**

**Workers' Compensation-**

If your injury is due to an accident at your work place, we must have approval from your adjuster prior to seeing you. Failure to properly report this injury to your employer may result in your claims denied. Denied claims will be your responsibility.

**HMO/Managed Care Plans-**

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If you belong to an insurance that requires a referral from your primary care physician, please bring the referral with you. Any services received without a referral or prior authorization will be your responsibility. If you present to our office without a referral, we reserve the right to reschedule your appointment.

**Office Policies**

**Appointments-**

Office visits to see our physician are by appointment only. Every effort will be made to accommodate your preferred date and time. Emergencies will always be given priority and our nurses will try to contact you if there is a delay or your physician has been called out.

**Cancelled Appointments/No Shows-**

If you are unable to keep your scheduled appointment, please contact our office at least 24 hours prior to your appointment so that we may use that time to see another patient in need of our services. Please note that a \$35.00 Cancellation/No Show Fee may be billed to you, which is NOT payable by your insurance, for any missed appointments if proper notification has not been given.

**After Hours Contact-**

In the event of an emergency, please go directly to the nearest emergency room. Dr. Daniel Singer can also be reached through the Physicians Exchange at 808-524-2575.

**Prescription Refills-**

Please request all prescription refills during normal office hours when your medical records are available for review. Prescription request after hours or weekends will only be considered under emergent circumstances.

**Disability or Insurance Forms-**

There will be a charge of \$25.00 for the completion of medical forms. You will be called once the forms are completed, and they can be picked up at our office. Payment is due at the time you pick up the forms. If you would like the forms mailed to you, payment must be received prior to mailing.

**Financial Policies**

**Patient Financial Responsibility-**

I acknowledge full financial responsibility for services rendered by Daniel I Singer MD Inc. I understand that I am responsible for prompt payment of any charges, including co-pays, deductibles, co-insurance amounts, and/or non-covered benefits. I understand that payment of co-pays, deductibles, and co-insurance amounts are expected at time of service, as well as any prior balance due that I may owe Daniel I Singer MD Inc. I also consent that payment of authorized Medicare and any other insurance benefits may be made on my behalf directly to Daniel I Singer MD Inc. for any medical or surgical services rendered.

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**Returned Checks-**

A fee of \$25.00 will be charge to your account for any checks returned by your bank for any reason, in addition to any fees that your financial institution may charge you directly.

**I have read the Daniel I Singer MD Inc. Acknowledgement & Consents, Insurance, Office, and Financial Policies. I agree to abide by all polices as written.**

\_\_\_\_\_  
Patient/Parent/Guardian Signature

\_\_\_\_\_  
Patient/Parent/Guardian-Print Name

\_\_\_\_\_  
Date

Name:  
Acct #:  
Date:

### Daniel I. Singer MD - Patient Health History Form

Please print legibly

Date: \_\_\_\_\_

Name \_\_\_\_\_  
Age \_\_\_\_\_ Gender- M F

Primary Care Physician \_\_\_\_\_  
Referred by \_\_\_\_\_

Exam RM # \_\_\_\_\_

Office use only

NP EN Last Seen \_\_\_\_\_

Films \_\_\_\_\_

PVT WC

INS CO \_\_\_\_\_

DOI \_\_\_\_\_

EMP \_\_\_\_\_

Work Status: \_\_\_\_\_

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### HAND-FINGERS-ELBOW-ARM

#### HISTORY OF PRESENT ILLNESS/PROBLEM - Circle appropriate answers that apply to your appointment

1. Location of problem? Hand Wrist Elbow Finger(s) Thumb - Index - Middle - Ring - Pinky  
Other area, describe - \_\_\_\_\_
2. Which side? Left Right Both **If both**, which side is worse? Left Right  
What part is bothering you? Front Back Side Joint All over Other \_\_\_\_\_
3. Description of your symptoms - Pain - Sharp Dull Burning Weakness Swelling  
Stiffness Clicking Catching Locking Numbness Lump  
Other symptoms not listed - \_\_\_\_\_
4. When did symptoms start? (Date of onset) \_\_\_\_\_
5. How did symptoms/condition start? \_\_\_\_\_
6. Where did it happen or where were you when you noticed the problem? \_\_\_\_\_
7. Severity or intensity of pain? Circle number -  

0	1	2	3	4	5	6	7	8	9	10
None		Mild			Moderate			Severe		
8. Frequency of symptoms- Constant Intermittent Morning Night With Activity  
Other not listed - \_\_\_\_\_
9. Medications taken for this condition? Oral \_\_\_\_\_ Injections, how many? \_\_\_\_\_

\_\_\_\_\_  
Patient/Parent/Guardian Signature

\_\_\_\_\_  
Relationship to Patient

\_\_\_\_\_  
Date

